

**Chilwell Valley and Meadows Surgeries
Patient Participation Group Meeting
Minutes
Monday 7th September 2015**

1. Attendees

Patients: Glen Swanwick (Chair), Norma Carless, Nick Shelley, Sheila North, Ali Harvey, Doug Harper, Nick Shelley

Practice Representatives: Dr Dick Churchill, Linda Allum

Apologies: Mike Lewis

2. Minutes of last meeting held on 6.7.15 were approved.

3. Matters arising from minutes – the organisation of the dementia event is ongoing. It may be necessary to have another meeting before the event.

A photoboard of staff is now displayed in reception at Chilwell Meadows.

4. Tram Update – Linda gave an update on the tram. The line has now opened and the noise is acceptable with the extra glazing that was installed in the consulting rooms. Linda and Lynne, the senior receptionist at The Valley were invited to join the VIP event prior to the official start of the service and enjoyed a ride on the new line. They were pleased to find that it is not possible to see into the consulting rooms from the tram as it goes past the surgery. The Valley car park should be re-surfaced this weekend and then the landscaping completed. We are having some problems with the siting of a sign for the car park to restrict its use as there is underground wiring to street lights in the way. One option may be to request that we are allowed to mount the sign on the lampost and Ali will give Linda some council contact details.

5. Surgery Update – Linda told the group that the practice is advertising for a new 4 session partner to work at The Valley Surgery, a nurse for Chilwell Meadows and a receptionist for Chilwell Meadows. Nurse Andrea has left us to move to a full time position closer to home and Receptionist/Phlebotomist Lynne has moved on to a full time position to further her career now that her family have grown up.

Registrars, Drs Perry and Peachy have now moved on to their next placements. Dr Lewis-Evans has joined the Valley for four months and Dr Patel has joined Chilwell Meadows for one year.

6. Feedback from Nottingham West CCG PRG meeting – Ali and Glen reported back from recent meetings.

The Nottingham West CCG AGM will take place on Thursday 24th September at The Haven Centre, Stapleford at 6pm. Chief Operating Officer, Oliver Newbould is leaving the CCG and an advertisement is out for an Accountable Officer to replace him.

Dr Mansford has announced that he will be retiring in 2016.

The consultation regarding gluten free foods on prescription continues until 30th October.

A project for affordable warmth on prescription is starting shortly in Eastwood but may be rolled out to other areas if successful.

There was a presentation on Cauldwell Children which is a charity to give a voice to children with disabilities, particularly cerebral palsy. The organisation is able to fund 80% of the cost of specialist equipment.

7. Dementia Project – Mike Lewis has undertaken a lot of work on the organisation of this event which will take place on Wednesday 21st October between 2pm and 4pm in the meeting room at Chilwell Meadows. Posters are displayed in the waiting room at both surgeries and two names are on the

attendance list so far. Members of the group volunteered to attend to serve tea and coffee to attendees.

8. Any Other Business – None

9. Date of next meetings

2nd November 2015
4th January 2016
7th March 2016 AGM

Minutes LA 14.9.15