

**Chilwell Valley and Meadows Surgeries
Patient Participation Group Meeting
Minutes
Monday 3rd July 2017**

Attendees

Patients: Mike Lewis (Vice Chair), Maria Maltby, Barbara Heeley, Bob Heeley

Practice Representatives: Linda Allum (Practice Manager)

Apologies: Dr Dick Churchill, Rosemary Bellamy

Potential new members, Barbara and Bob Heeley were welcomed to the meeting.

1. Minutes of last meeting held on 8th May 2017 were approved

2. Matters arising from the minutes

Mike expressed the groups sadness at the sudden death of Norma who had been an active member of the group. Her input and enthusiasm will be missed.

3. Health Living Events

The three events organised by Mike for the group were very successful and well attended. Linda thanked Mike on behalf of the practice for all his hard work on these. Mike gave a breakdown of the Lifestyle Fund money which has been spent.

Event at Village Hotel - £666.80

Drop in events – £407.50

Bones and Joints was attended by 79 patients

Weight Management was attended by 46 patients

Mind and Brain was attended by 51 patients

4. Surgery Update

Linda gave an update on surgery matters. Jane, a receptionist at The Valley, is retiring this month and is currently training new recruit Sarah. Admin Assistant and Receptionist at The Valley, Caroline is also leaving us this month and we are currently advertising for business admin/receptionist apprentice. Dr Kate Hodson is returning this week after her maternity leave and her locum, Dr Catherine Cheesmen will therefore sadly be leaving us.

The practice Christmas meal from 2016 takes place this week!!

August sees the changeover for our GP trainees. Drs Kelly and Savjani will be leaving us and Dr Samantha Clements will be starting at Chilwell Meadows and Dr Femi Ehigiator will be starting at The Valley, both for four month placements.

5. Feedback from Nottingham West CCG PRG Meetings

None

6. AOB

Members requested that the surgery sends out reminders for the group meetings a week before the event.

Bob was concerned that pharmacies sometimes give patients different brands of the same drug when dispensing, and these can be different sizes, colours and shapes. This was also raised as a concern at the last meeting and will be taken to the PRG meetings. In the short term, Bob was advised to speak to the pharmacist directly for clarification if needed.

Linda told the group that the practice was finding it difficult to continue to offer to take requests for repeat prescriptions by phone. The alternative ways of ordering were discussed and

members were happy that these were convenient for most people. Linda suggested that the practice could organise a drop in session early one evening or on a Saturday when patients could bring their ID, sign up for online services and have someone on hand to help them get started if necessary.

7. Dates of Next Meetings

Monday 4th September 2017

Monday 6th November 2017

Monday 8th January 2018

Monday 5th March 2018 AGM